

*BRITISH  
INTERPLANETARY  
SOCIETY*

*ROOM AND VENUE HIRE*

*2020/2021 Prices*

# *The British Interplanetary Society at Arthur C. Clarke House*



## **About the British Interplanetary Society**

The British Interplanetary Society (BIS) promotes the exploration and use of space for the benefit of humanity, by connecting people to create, educate and inspire, and advance knowledge in all aspects of astronautics.

The British Interplanetary Society is Britain's leading independent think tank on space development. Founded in 1933, it is the world's longest established organization devoted solely to supporting and promoting the exploration of space and astronautics.

The British Interplanetary Society is devoted to initiating, promoting and disseminating new concepts and technical information about space flight and astronautics through meetings, symposia, publications, visits and exhibitions.

## **About Arthur C. Clarke House**

Arthur C. Clarke House is the home of the British Interplanetary Society, the oldest continuous space society in the world.

Situated on the South Lambeth Road, Vauxhall; the building is less than a five minute walk from Vauxhall Mainline and London Underground Stations, close to Vauxhall Park, and the River Thames. The building has guest Wi-fi throughout.

All rooms are available with the option for AV and projectors; flip boards and whiteboards; and, refreshments at extra cost. Refreshments for the Council Room are included in the price of hire.

The Arthur C. Clarke House has three spaces available for events hire – the Golovine Lecture Theatre; the Technology and Concepts Annex; and the Council Room.

# *Golovine Lecture Theatre*



## **Layouts**

- Lecture theatre - 50
- Standing - 50
- Boardroom/U shape with top table - 18
- Open U shape - 15
- Dinner - 12

The Golovine Lecture Theatre is recently refurbished and situated on the ground floor.

The room has built-in AV and video recording, with ceiling mounted projector, retractable screen and adjustable lighting levels.

Can be booked with adjacent Technology and Concept Annex for food service space, break out, or intimate dining option, and can be used for lectures, small exhibitions and press conferences, or product launches.

# *Technology and Concept Annex*

## **Layouts**

- Standing - 20
- Lecture theatre - 16
- Boardroom - 15
- Dinner - 12



The Technology and Concepts Annex is decorated with artefacts, concept models and pictures of space related endeavours.

The space is on the ground floor adjacent to the Golovine Lecture Theatre, and can be used separately or in addition to the conference centre for a number of different functions, and benefits from a fixed wall whiteboard

# *Council Room*



## **Layouts**

- Boardroom - 12

The Council Room is a prestige board room decorated with aspects of the BIS art, pottery and furniture collections, situated on the top floor.

All Council Room bookings come with complementary tea, coffee and still water.

# *The Lobby*



Hire the ground floor Entrance Lobby area along with the Golovine Lecture Theatre for a before and/or after drinks reception with your event. Have a picture montage or video playing in the background for guests to enjoy in the clean and crisp space inspired by the film '2001: A Space Odyssey'.

The Lobby can only be booked along with the Golovine Lecture Theatre for evening events.

# *Extras and Additional Information*

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## **Bookable Extras**

With the room booking, we have extra items available to enhance your event or meeting ranging from whiteboards and flipcharts to fully supported audio-visual packages .

We also offer a range of refreshment packages for working breakfasts or lunches, or just tea, coffee, water and soft drinks.

For evening dinners, we don't have preferred caterers, so are open to discuss your needs.

## **Additional Information**

BIS Members and small charities may be eligible for discounts on bookings for room hire and extras.

Contact us for more information and to discuss what we can do for you.

# Room Hire Prices

Golovine Lecture Theatre		Technology and Concept Annex		Council Room	
	£		£		£
Weekday Day 08.00 - 18.00	1000	Weekday day 08.00 - 18.00	500	Weekday day 08.00 - 18.00	750
Weekday Evening 18.00 - 23.00	750	Weekday evening 18.00 - 23.00	400	Weekday 1/2 day (5hr)	400
Weekday 1/2 day (5hr)	600	Weekday 1/2 day (5hr)	300	Weekday hourly	90
Weekday hourly	140	Weekday hourly	70		
				Weekend day 08.00 - 18.00	800
Weekend Day 08.00 - 18.00	1200	Weekend day 08.00 - 18.00	600	Weekend 1/2 day (5hr)	500
Weekend Evening 18.00 - 23.00	800	Weekend evening 18.00 - 23.00	500	Weekend hourly	110
Weekend 1/2 day (5hr)	700	Weekend 1/2 day (5hr)	400		
Weekend hourly	150	Weekend hourly	85		

## Extras (available for full booking unless otherwise specified)

	£
Entrance Lobby (with evening booking for Lecture Theatre only)	250
AV package incl. projector and sound, with support (Lecture Theatre only)	250
Video recording (only with AV Package)	175
Table top Projector, with support	100
Flipchart Whiteboard	25

## Refreshments (per head)

	£
Lunch (sandwich selection incl. vegetarian/vegan options)	10
Pastry selection	7.5
Tea, coffee and still water	5



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